



PA/Driver

Job Description

We are looking for experienced people to join our team on a Full-time basis. We focus on innovation and pride ourselves on the best customer service possible. Our goal is simply to create a portal for customers and clients to feel comfortable, confident, and happy with their equipment rentals. 2D House Inc. is also making strong efforts to reform industry practices with a focus on environmentally friendly innovations and services.

About The Role

The Production Assistant (PA) will provide support in multiple functions of the rental house. The individual must be able to work individually as well as in a team environment, be well organized and flexible.

Responsibilities

- Responsible for transportation of rental lighting trucks to and from set
- Responsible for quality control of gear on rental lighting trucks
- Pick up and return subrental gear
- General facility housekeeping as required
- Assist with various department's day-to-day
- Assist with studio painting and overall maintenance
- Assist with general facility up-keep as required

2D House Inc.

230 New Toronto Street, Unit #1
Etobicoke, ON M8V 2E8

+1 416.800.2193
2dhouse.com



PA/ Driver

Required Skills and Qualifications

- Excellent communication skills
- Time Management skills
- Ability to problem solve
- Must have experience operating cube trucks and sprinters
- Must be flexible with start times as well as working on weekends
- Work well with others
- Must have a valid Full G License with a clean abstract
- Previous knowledge and experience as a grip or swing are considered an asset
- Previous set experience considered and asset
- Must be able to lift up to 50 lbs

Start date: Position available immediately

Job Type: Full Time 9A-5:30P

Location: 230 New Toronto Street, Unit 1, Etobicoke, M8V 2E8

Compensation: Starting: \$32,000 - \$36,000 dependant on experience

Growth: Potential for Managerial promotion and much more.

*Benefits: Complete and comprehensive benefits package.

*RRSP: Matched 3% contribution.

* Begins after three months of employment

2D House Inc. is a rapidly growing business that is making numerous changes, both small and large, in the near future. New positions will continually become available and a variety of opportunities for internal growth exist. Optional benefit packages are available. We offer challenging and rewarding work in a field that can consistently offer surprises. Possible travel for work as well as company retreats/holiday vacations.

Please send your resume and CV to hr@2dhouse.com, with the subject line "PA/Driver". While 2D is an equal opportunity employer only prospective candidates will be contacted.

Thank you for your consideration.

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